

SC WORKS

PEE DEE

PEE DEE LWIA INSTRUCTION NUMBER: WIA-12-004

TO: Pee Dee LWIA Grantees

SUBJECT: Business Size Classifications

ISSUANCE DATE: October 25, 2012

EFFECTIVE DATE: Immediately

PURPOSE: The purpose of the instruction is to transmit the state policy for defining business size classifications.

POLICY: The SC Department of Employment and Workforce has set forth the following policy for determining business size classifications. Any business establishment with less than 50 employees is defined as a small business. Businesses with 50-249 employees are considered medium size. Those with 250 or more employees are considered large. This definition is based on establishments not firms. The Bureau of Labor Statistics defines a "firm" as a collection of establishments that use the same employer identification number issued by the IRS. The definition includes all establishments that share an employer identification number, regardless of the number of states in which the establishments are located or the number of industry sectors which they operate. An employer identification number generally identifies a single company although some large, diverse companies may have more than one employer identification number to identify different operating units. Therefore, a small unit (less than 50 employees) of a large corporation is considered a small business under this definition.

EXCEPTION: Any waivers or grant solicitation with a different definition would supersede the state's classification. For example, a WIA waiver for South Carolina for OJT reimbursement is based on employer size classes of 50 or few employees, 51-250 employees, and more than 250 employees.

INQUIRIES: Questions pertaining to this instruction should be directed to Kim Gardner at (843)519-1237 or k-gardner@peedeecog.org.



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